



GOVERNMENT OF WEST BENGAL
Government General Degree College, Mohanpur
Mohanpur, Paschim Medinipur
West Bengal-721436

Memo No. 13/(1)/MGC/19

Date:-04.03.2019

NOTICE INVITING QUOTATION

Sealed Quotations on company pad as per format given in annexure-A are hereby invited for F.Y 2019-20 and will be received by the Principal / Officer-in-Charge of Government Gen. Deg. College, Mohanpur in the Tender Box kept in his office till the date and up-to the time specified herein. Quotations will be opened in the specified date in presence of such intending quotationer or their agents as may choose to attend.

1.	Name of Work	:	Providing 4 (four) Nos. Security Personnel (Without Gun) for guarding of the Mohanpur Govt.College
2.	Name and Address of the Office	:	Government Gen.Deg.College Mohanpur, Srirampur, Siyalsai, Mohanpur, Paschim Medinipur, 721436
3.	Quotationers who are Eligible to submit Quotation	:	Reputed, resourceful, experienced & bona-fide registered Private Agencies.
4.	Last Date & Time of submitting quotation Papers	:	18/03/2019 up to 1 P.M.
5.	Opening of quotations	:	At 2.00PM on 02/04/2019
6.	Documents to be submitted along with the application	:	1. Copy of License for carrying on business of private Security Agency issued by the Home Department, Govt.of West Bengal. 2. Copy of ESI registration 3. Copy of EPF registration 4. Copy of PAN Card, 5. Copy of Trade License 6. Copy of Service Tax registration 7. Copy of Trade license 8. Credentials
7.	Quotation Papers	:	On company pad as per format given in annexure-I

TERMS & CONDITIONS

1. The accepting authority reserves the right to reject any or all quotations without assigning any reasons thereof.
2. The participating bidders are required to quote their rate in per head per day both in figure and words.
3. The charges to be paid to security Agency are to be shown in two parts-a) Security charges, b) Service charges. Security charges is the minimum wage (as per latest labour department order) of the security personal plus charges for ESI, EPF and Bonus (as per latest Govt. approved rates).

Sd/=

Officer-in-Charge
G.G.D.C.Mohanpur

